



Dr. Luay Sayed, M.D., FACC, FSCAI
Dr. David Benaderet, M.D., FACC
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Dr. Ramy Mando, M.D., FACC

Christopher Davis, PA-C
Stephanie Bonyng, AGACNP-BC
Deana Hays, FNP-C
Katlynn Burger, PA-C
Simona Crkovski, FNP- BC
Sara Ruch, PA-C

FORM COMPLETION POLICY

It is the goal of our physician and our staff to accommodate as many request is an accurate and timely manner. Please see below for information regarding questions you may have regarding paperwork

Forms, Letters, Leave of Absence Forms, Disability Forms, FMLA Requests:

1. Blank forms will not be accepted, all personal information must be completed
2. Turn around time for any forms is 7-10 business days
3. The charge for completion of these medical forms is \$25. This fee is due PRIOR to the completion of the paperwork.

Patients must be current on office visits in order for any forms to be completed, if you are not, one of our receptionists will contact you to schedule and appointment with your doctor.

Printed Patient Name

Date of Birth

Patient Signature

Today's Date

MEDICAL RECORDS:

1. In order for us to complete medical records our office MUST have a signed medical records release form
2. Turn around time is usually 14 business days
3. The charge for completion of medical records for person use, starts at \$25.00. I records are being sent directly to another physician, there is no charge.
4. Payment for medical records is due BEFORE medical records will be processed.

Payments may be made via cash, credit card, or check (payable to Advanced Cardiovascular Associates),
payments can be made either in person, via phone or by mail
(please submit payments addressed to 49050 Schoenherr Rd Ste 100 Shelby Township, MI 48315)

Printed Patient Name

Date of Birth

Patient Signature

Today's Date

PH: 586-566-7870 FAX: 586-566-7850
49050 SCHOENHERR RD STE 100
SHELBY TOWNSHIP, MI 48315

PH: 586-731-7000 FAX: 586-731-8610
44850 MOUND RD
STERLING HEIGHTS, MI 48314

PH: 586-566-7870 FAX: 586-566-7850
14061 E. 13 MILE RD STE 3
WARREN, MI 48088